

Advertisement No: BISAG-N/HR/03-2025

RECRUITMENT NOTICE

Bhaskaracharya National Institute for Space Applications and Geo-Informatics (BISAG-N) is an autonomous scientific society under the Ministry of Electronics and Information Technology, Government of India. (<https://bisag-n.gov.in>).

BISAG-N invites applications through **offline mode (through registered post)** for recruitment **purely on contractual basis** as per the details given below:

| Sr No | Vacancy Code | Name of the Vacancy | Minimum Educational Qualification & Experience | Skill Set and Essential Experience | Number of Vacancies |
|-------|-------------------|------------------------|--|---|--|
| 1 | BISAG-N/-2025(01) | Technical Manpower - 1 | B.E / B.Tech in Computer Science /Computer Engineering/ Information Technology / Electronics & Communication/ Instrumentation & Control/ Civil/ Environmental/ Mechanical or MCA / MSc (IT) with minimum 60% marks or equivalent CGPA/CPI from recognized university. | <ul style="list-style-type: none">• Proficiency in Python/ Java• More than 2 years of Experience in Applications of Geo-Spatial Technology | Total: 275 [140 (Minimum 2 years of Experience), 73 (Minimum 4 years of Experience), 45 (Minimum 6 years of Experience), 17 (Minimum 8 years of Experience)] |
| 2 | BISAG-N/-2025(02) | Technical Manpower - 2 | M.E / M.Tech or equivalent degree in Computer Science/ Computer Engineering/ Information Technology/ Electronics & Communication/ Instrumentation & Control/ Civil / Environmental/ Mechanical with minimum 60% marks or equivalent CGPA/CPI from recognized university. | <ul style="list-style-type: none">• Proficiency in Python/ Java• Minimum 3 years of experience in Applications of Geo-Spatial Technology | 10 |
| 3 | BISAG-N/-2025(03) | Technical Manpower - 3 | Masters in Planning with minimum 60% marks or equivalent CGPA from a recognized University. | Minimum 3 years of experience in Applications of Geo-Spatial Technology | 5 |
| 4 | BISAG-N/-2025(04) | Accounts Manpower | B.Com. with minimum 55% and CA/ CS/ Inter-CA/ Inter-CS with minimum 8 years of relevant experience. | Minimum 8 years of relevant experience in accounting, budgeting, PFMS, GFR, Taxation, Statutory and internal audit in Government/ autonomous bodies. | 4 |
| 5 | BISAG-N/-2025(05) | Admin Manpower 1 | Degree of Law (LLB) with minimum 60% or equivalent CPI/CGPA and Company Secretary (CS) with minimum 4 years of relevant experience. | Minimum 4 years of relevant experience of Government/ Autonomous bodies in Drafting, Negotiating, executing legal agreements/ contracts, MoUs etc. | 2 |
| 6 | BISAG-N/-2025(06) | Admin Manpower 2 | MBA with engineering background (4+2 years/ 5years combined course) having minimum 60% or equivalent | Minimum 4 years of relevant experience of Government/ Autonomous bodies | 2 |

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|-------|--------------|---------------------|--|--|---------------------|
| | | | CPI/CGPA | in dealing with Administration, Estate management, HR, Coordination. | |

TERMS AND CONDITIONS

1. PERIOD OF ENGAGEMENT

- The initial engagement of the candidate on contract basis would be upto three years which may be extended based upon the performance of the individual and requirement at the BISAG-N.
- The engagement would be on full time basis and the person will not be permitted to take up any other assignment during the contract period.

2. STATION OF POSTING

- Gujarat or New Delhi

3. REMUNERATION

- Consolidated remuneration based upon experience and skills of the candidate.

4. AGE LIMIT

- The applicant should not be more than 40 years of age on the date of publication of this advertisement.

5. SELECTION PROCESS

- Based on qualification, experience and practical test
- No TA/DA will be admissible for attending the practical test.

6. SUBMISSION OF APPLICATION

- The Application form (as per Annexure A) should be completed in all respect along with supporting documents.
- Incomplete Applications shall not be entertained and no communication in this regard shall be sent to the applicant.
- Applicants must send hard copy of the Application form as per Annexure along with legible/readable copies of all self-attested testimonials, certificates and all supporting documents to "The Director Administration, BISAG-N, Near CH "0" Circle, Indulal Yagnik Marg, Gandhinagar, Gujarat – 382007 **by 16th April 2025**, super- scribing as under through Registered Post only, failing which the application will be rejected.

Vacancy Code: _____
Name of the Vacancy: _____

To,
The Director Administration
BISAG-N, Near CH "0" Circle, Indulal Yagnik Marg,
Gandhinagar, Gujarat – 382007,

From,
Name of Applicant:
Full Address:
Mobile No:

Application Form in Word Format -

<https://docs.google.com/document/d/1cqTzWvOBhgWzpnRPvFH4VhVJ8AJ8DIk6/edit?usp=sharing&oid=104596432659441863901&rtpof=true&sd=true>

**APPLICATION FORM
(To be filled in Block Letters)**

Name of the Vacancy applied for: _____

Vacancy Code: _____

Affix your Passport
size photograph
duly signed across

| | | | | |
|-----|--|------------------------|-------------------|---------|
| 1. | Applicant Name: | | | |
| 2. | Father's Name: | | | |
| 3. | Surname: | | | |
| 4. | Date of birth: | Day | Month | Year |
| | | | | |
| 5. | Age: | | | |
| 6. | Nationality: | | | |
| 7. | Educational Qualification (Matriculation Onwards) | | | |
| | Qualification | Board, university etc. | Year of passing | Subject |
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| | * In case of CGPA/CPI etc, candidates must submit the authenticated proof of conversion formula from CGPA /CPI etc. to Percentage. | | | |
| 8. | Experience: Details of present and past employment | | | |
| | Name of the Employer | Designation | Period of Service | |
| | | | From | To |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 9. | Details of Project/Publication/Certification (If any): | | | |
| 10. | Contact details: | | | |
| | Address: | Present: | Permanent: | |

| | | |
|-----|---|--|
| | Email: | |
| | Mobile: | |
| 11. | Any other relevant information in support of application: | |

DECLARATION:

I do hereby declare that all the information made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if the information furnished by me in this form or my *curriculum vitae* submitted with this form is found to be false or omits to specify material facts, or is incomplete, my candidature may be rejected.

Mandatory Attachment: *Government ID Proof, Curriculum vitae, Date of Birth Certificate, Qualification Certificates (Matriculation Onwards), Experience Certificates, (Present and Past Employments), Latest Salary Slip and any other relevant certificates / documents.*

| | | | |
|--------|--|-------------------------|--|
| Date: | | Signature of applicant: | |
| Place: | | Name of applicant: | |