



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ , ଝଗ୍ରାହୀ , କୋମନା

OFFICE OF THE PRINCIPAL
ODISHA ADARSHA VIDYALAYA, JHAGRAHI
BLOCK- KOMNA, DIST- NUAPADA



(Under the Dept. of S&ME, Govt. of Odisha)

Affiliated to CBSE, New Delhi, Affiliation No: 1520016, School Code: 17200, UDISE No: 21250303905

Contact No: 9438361140, E-mail: komna@oav.edu.in

Letter No: 127/OAVJ/2026

Date: 20-02-2026

NOTICE FOR ENGAGEMENT OF SUPPORT STAFF FOR BOYS' HOSTEL, OAV JHAGRAHI

Applications are invited from eligible **Male** candidates for the engagement of support staff on purely temporary/contractual basis for the 100 Bedded Boys' Hostel of OAV Jhagrahi under Komna Block, Nuapada District.

Sl. No.	Name of the Post	Nos. of Vacancy	Educational Qualification	Age Limit as on 23-02-2026	Remuneration per Month
1	Warden (Male)	01	B.A./B.Sc. From any Recognized University	30 Years to 60 Years	₹ 21,175.00
2	Head Cook (Male)	01	-	30 Years to 40 Years	₹ 9,000.00
3	Assistant Cook (Male)	02	-	21 Years to 32 Years	₹ 6,750.00
4	Chowkidar (Male)	01	HSC Passed	21 Years to 32 Years	₹ 7,500.00

NB: Remuneration included with EPF share of both Employee and Employer.

Eligibility & Conditions:

- The engagement is purely temporary and will not confer any right for regular appointment.
- Applicant must be a resident of the concerned block (Komna)/district (Nuapada).
- Candidate belonging to other districts are NOT eligible, hence need not apply.
- Applicant must be physically and mentally fit.
- Experience in hostel management/cooking /security duty will be given preference.

How to Apply:

- Interested candidates may download the prescribed application form along with guidelines from the district website: <https://nuapada.odisha.gov.in> or OAV Jhagrahi website: <https://oav.edu.in/OVIJHI> or application form may be obtained from Office of the Principal, OAV Jhagrahi in between 11am to 12 noon on all working days.

- The filled-in application form, along with self-attested photocopies of relevant documents (educational qualification, age proof, residence and experience certificates) must be submitted in a sealed envelope super scribed "APPLICATION FOR ENGAGEMENT OF SUPPORT STAFF FOR BOYS' HOSTEL , OAV JHAGRAHI". Name of the Post _____.
- Submission of Application Form: **23-02-2026 to 14-03-2026**
Timing: **11am to 12 noon**

Address for Submission:

The Principal
Odisha Adarsha Vidyalaya,
Jhagrahi, Block-Komna,
Dist-Nuapada, Odisha-766106

Mode of Submission:

Through Speed Post/Registered Post or by Hand to the Office of the Principal, OAV Jhagrahi.

- **Note:** incomplete applications or applications received after the last date will be summarily rejected. The authority reserves the right to cancel the engagement process at any stage without assigning any reason.

Memo No: 128/OAVJ/2026

Date: 20-02-2026/

Copy submitted to the Nodal Principal of Nuapada District, OAV, Negipali for kind information and necessary.

Bahoo
Principal 20.2.2026

OAV Jhagrahi, Komna
Principal
Odisha Adarsha Vidyalaya,
Komna, Dist-Nuapada

Memo No: 129/OAVJ/2026

Date: 20-02-2026/

Copy submitted to the District Education Officer, Nuapada for kind information and necessary action.

Bahoo
Principal 20.2.2026

OAV Jhagrahi, Komna
Principal
Odisha Adarsha Vidyalaya
Komna, Dist-Nuapada

Memo No: 130/OAVJ/2026

Date: 20-02-2026/

Copy submitted to the District Welfare Officer, Nuapada for favour of kind information and necessary action.

Bahoo
Principal 20.2.2026

OAV Jhagrahi, Komna
Principal
Odisha Adarsha Vidyalaya
Komna, Dist-Nuapada

Memo No: 131/OAVJ/2026

Date: 20-02-2026/

Copy submitted to the Collector-cum-Chairman, VMDC, OAVs, Nuapada for kind information and necessary action.

Bahoo
Principal 20.2.2026

OAV Jhagrahi, Komna
Principal
Odisha Adarsha Vidyalaya
Komna, Dist-Nuapada

Memo No: 132/OAVJ/2026

Date: 20-02-2026/

Copy submitted to the State Project Director, OAVS, Bhubaneswar for kind information and necessary action.

Bahoo
Principal 20.2.2026

OAV Jhagrahi, Komna
Principal
Odisha Adarsha Vidyalaya
Komna, Dist-Nuapada

Bahoo
Principal 20.2.2026
OAV Jhagrahi, Komna
Principal
Odisha Adarsha Vidyalaya
Komna, Dist-Nuapada



**APPLICATION FORM FOR ENGAGEMENT OF SUPPORT STAFF
FOR 100-BEDDED BOYS' HOSTEL, OAV JHAGRAHI
BLOCK- KOMNA, DIST.-NUAPADA (ODISHA)**

1. Post Applied For (Tick any one):

Warden **Head Cook** **Assistant Cook** **Chowkidar**

2. Personal Details:

Full Name (in Block Letters)		Recent Passport Size Photograph
Father's Name		
Date of Birth (DD/MM/YYYY)		
Age as on 23-02-2026	____ Years ____ Months ____ Days	
Gender	Male Only	
Religion		
Category (SC/ST/OBC/SEBC/UR)		
Permanent Address (with PIN Code)		

Mobile No.		WhatsApp No.	
Email ID			

3. Educational Qualification:

Examination Passed	Board / University	Year of Passing	Total Marks	Marks Obtained	Percentage %	Div.

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4. Work Experience (if any):

5. Declaration:

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief. I understand that if any information is found to be false, my application is liable to be rejected.

Place : _____

Date : _____

Signature of Applicant

CHECK LIST

Sl. No.	Name of the Relevant Document(s) / Certificate(s)	Submitted (Yes / No)
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

GUIDELINES AND INSTRUCTIONS

The engagement of Support Staff (Warden, Head Cook, Assistant Cook, Chowkidar) for the 100-Bedded Boys' Hostel at OAV Jhagrahi will be made purely on contractual / temporary basis as per the following terms and conditions:

1. The engagement is purely temporary and does not confer any right for regular appointment.
2. The applicant must be a resident of the concerned block (Komna) / district (Nuapada).
3. Age limit: As prescribed by the OAVS guidelines for hostel staff engagement.
4. The candidate should be physically and mentally fit for duty.
5. Educational Qualification: Minimum qualification as per the respective post.
6. Experience in hostel management /cooking / security duty will be preferred.
7. Honorarium will be paid as per the prescribed norms of OAVS.
8. The engagement may be terminated at any time if performance is found unsatisfactory or services are no longer required.
9. Selected candidates must produce original certificates / documents for verification at the time of interview.
10. Any canvassing or suppression of facts will lead to cancellation of candidature.